



ARMY NATIONAL GUARD AGR VACANCY ANNOUNCEMENT
JOINT FORCE HEADQUARTERS-COLORADO
OFFICE OF THE ADJUTANT GENERAL
6848 South Revere Parkway
Centennial, Colorado 80112-6709

ANNOUNCEMENT NUMBER: 25-114

DATE: 22 Apr 25

CLOSING DATE: 06 May 25 (21:59 MDT)

POSITION TITLE, PARA LINE, MAXIMUM AUTHORIZED MILITARY GRADE AND MOS:
ADMIN/READINESS/SUPPLY NCO, PARA 107 LINE 01, E6, 31E

APPOINTMENT FACTORS: OFFICER() WARRANT OFFICER() ENLISTED(X)

LOCATION OF POSITION:

101 AG BAND ARMY BAND DIREC, 660 SOUTH ASPEN STREET BLDG 1AURORA CO

WHO MAY APPLY:

Must be a current on-board AGR in the State of CO within the grade(s) of E5 and E6.

AREA OF CONSIDERATION: This position is open to the grades of **E5 to E6**.

INSTRUCTIONS FOR APPLYING: The documents listed below **ARE THE ONLY AUTHORIZED** documents to be submitted. If any of the required documents are not reasonably available to you, a brief letter will be submitted citing the documents missing with a short explanation necessary to certify the soldier as eligible. **Failure to do so may result in a finding of ineligibility and may cause the applicant to lose consideration for this position.**

1. NGB 34-1 (dated 20131111) must be complete with original signature and memos (Must submit explanation memos for yes selections except for question #9 and #17).
 2. Photocopy of last 5 NCOERs (must submit memorandums for gaps in NCOERS and service members with DOR less than 5 years).
 3. NGB Form 23b, RPAM Statement (National Guard only).
 4. Security Clearance Verification Memo
 5. Copy of all DD214's / NGB 22's showing all prior service.
 6. Medical Protection System Individual Medical Readiness (IMR) dated within the last 12 months.
 7. Copy of Soldier Talent Profile (STP) w/ ASVAB scores dated within 3 months.
 8. Individual Training Report (ITR) from DTMS showing ACFT and Height/Weight completed with in the last six months
 9. Profiles must be attached if applicable. Pregnancy itself is not a disqualifier.
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POSITION COMPATIBILITY REQUIREMENTS:

The individual(s) must qualify for and be placed in the following compatible MOS/AOC: 31E

MINIMUM APPOINTMENT REQUIREMENTS:

1. Must be 31E qualified or become 31E qualified within 12 months of hire.
 2. Must have an ST Score of 95 or higher on the ASVAB to attend MOSQ
 3. IAW AR 600-8-19 Current AGR Soldiers must have 18 Months in their current assignment if they were promoted to be eligible to apply for the lateral assignment.
 4. All application packets must be submitted online @ <https://ftsmcs.ngb.army.mil/Protected/Jobs>. Emailed packets will not be accepted, unless the applicant is deployed. If applicant is deployed, make sure you annotate on subject line of email (DEPLOYED) name and announcement number. Deployed applicants should send application emails to ng.co.coarmg.list.agr@army.mil.
 5. PCS funds subject to availability.
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BRIEF JOB DESCRIPTION:

Performs full-time oversight and management of all band operations, is an advisor to the commander, and oversees and ensures the commander's programs and concepts of operation are executed appropriately. Reconnoiters performance venues and coordinates with civilian and military stakeholders to ensure community outreach and military mission completion and effectiveness. Prepares annual budgets and spend plans, manages the unit management report, prepares drill letters, inputs orders, manages travel authorizations and vouchers, coordinates auditions for potential band applicants, and oversees recruiting and retention plans. Performs all duties associated with the band training section, to include planning and organizing training, managing training schedules, procuring training facilities and ranges as needed, managing school enrollments and engaging with civilian stakeholders as needed (e.g., employers, school representatives, etc.), scheduling physical fitness and other required tests, and attending annual band leader training. Performs full-time maintenance and supply operations for the unit. Oversees the logistics and resource management section, including the issue of organizational clothing and individual equipment, ensuring maintenance and repairs are conducted in a timely manner, and completing actions for financial liability investigations of property loss as needed. Resource management duties include travel administrator, government purchase card administrator, and contracting lodging and meals as needed. Supervises the management of the training and music library and performs other duties as assigned. Performs full-time administrative/HR operations such as request security clearances, line of duty actions, travel administrator actions, qualitative and selective retention board actions, reenlistments/extensions, and finance actions for Soldiers' bonuses and other incentives, and other duties as needed.

SELECTING SUPERVISOR:

MSG Charles Alvidrez

CONTACT INFO:

SSG Alethe Garrow
(DSN) 2501216
(Com) 7202501216
(Email) ng.co.coamg.list.agr@army.mil

EQUAL OPPORTUNITY:

The Colorado National Guard is an Equal Employment Opportunity Employer. Soldiers and Airmen will not be accessed, classified, trained, promoted, or otherwise managed on the basis of race, color, religion, sex, national origin, or reprisal.