



ARMY NATIONAL GUARD AGR VACANCY ANNOUNCEMENT
JOINT FORCE HEADQUARTERS-COLORADO
OFFICE OF THE ADJUTANT GENERAL
6848 South Revere Parkway
Centennial, Colorado 80112-6709

ANNOUNCEMENT NUMBER: 22-164

DATE: 27 Sep 22

CLOSING DATE: 03 Oct 22 (21:59 MDT)

POSITION TITLE, PARA LINE, MAXIMUM AUTHORIZED MILITARY GRADE AND MOS:
SENIOR HUMAN RESOURCES NCO, PARA 102 LINE 02, E7, 42A

APPOINTMENT FACTORS: OFFICER() WARRANT OFFICER() ENLISTED(X)

LOCATION OF POSITION:

HHD, 5TH SF BATTALION 19TH SF GROUP, 5049 FRONT RANGE PARKWAY, WATKINS, CO

WHO MAY APPLY:

Must be a current on-board AGR in the State of CO within the grade(s) of E7 and E7.

AREA OF CONSIDERATION: This position is open to the grades of E7.

INSTRUCTIONS FOR APPLYING: The documents listed below **ARE THE ONLY AUTHORIZED** documents to be submitted. If any of the required documents are not reasonably available to you, a brief letter will be submitted citing the documents missing with a short explanation necessary to certify the soldier as eligible. **Failure to do so may result in a finding of ineligibility and may cause the applicant to lose consideration for this position.**

1. NGB 34-1 (dated 20131111) must be complete with original signature and memos (Must submit explanation memos for yes selections except for question #9 and #17).
2. Photocopy of last 5 NCOERs (must submit memorandums for gaps in NCOERS).
3. Certified Selection Board Copy of Soldier Record Brief (SRB)
4. Security Clearance Verification Memo
5. NGB Form 23b, RPAM Statement (National Guard only).
6. Copy of all DD214's / NGB 22's showing all prior service.
7. Medical Protection System Individual Medical Readiness (IMR) dated within the last 12 months.
8. DA 705 with HT/WT annotated. IAW HQDA EXORD 164-20, during the COVID-19 mitigation measures, a current passing APFT score and HT/WT is valid for use as the APFT and HT/WT requirement.
9. Profiles must be attached if applicable. Pregnancy itself is not a disqualifier.
10. DA 5500 or 5501-R if applicant does not meet HT /WT standards.

POSITION COMPATIBILITY REQUIREMENTS:

The individual(s) must qualify for and be placed in the following compatible MOS/AOC: 42A

MINIMUM APPOINTMENT REQUIREMENTS:

1. Must be 42A MOS qualified.
2. Must possess a current Secret clearance.
3. PCS funds subject to availability.
4. AGR Soldiers on initial tours are stabilized for the first 18 months and are ineligible to apply for this position.
5. During the COVID-19 mitigation measures ALL application packets must be submitted online @ <https://ftsmcs.ngb.army.mil/Protected/Jobs>. Emailed packets will not be accepted, unless the applicant is deployed. If applicant is deployed make sure you annotate on subject line of email (DEPLOYED) name and announcement number. Deployed applicants should send application emails to ng.co.coarmg.list.agr@army.mil.

BRIEF JOB DESCRIPTION:

Full time responsibilities as Senior Human Resources NCO in the S1 for a 400-Soldier Special Forces Battalion include but are not limited to finance, evaluations, paralegal reviews of Army discharges, advancements and promotions of Soldiers, Record Brief updates, Retention and Incentives, Special Duty Assignment Pay, Foreign Language Incentive Pay etc. Responsible for directly overseeing and coordinating with Unit Administrators for 5 companies and overseeing all personnel readiness for the Battalion during the designated work week. Manages administrative correspondence with the M-Day force and performs checks and balances to ensure administrative excellence is maintained IAW regulatory guidance while balancing M-Day leadership duties and responsibilities.

SELECTING SUPERVISOR:

SGM Angel Garza, 720-250-2938, 719-646-9662

CONTACT INFO:

SFC Jose Carrera
(DSN) 250-1183
(Com) 720-250-1183
(Email) jose.c.carrera.mil@army.mil

EQUAL OPPORTUNITY:

The Colorado National Guard is an Equal Employment Opportunity Employer. Soldiers and Airmen will not be accessed, classified, trained, promoted, or otherwise managed on the basis of race, color, religion, gender, national origin, or reprisal, except as the direct combat probability coding policy applies to women.