



ARMY NATIONAL GUARD AGR VACANCY ANNOUNCEMENT
JOINT FORCE HEADQUARTERS-COLORADO
OFFICE OF THE ADJUTANT GENERAL
6848 South Revere Parkway
Centennial, Colorado 80112-6709

ANNOUNCEMENT NUMBER: 22-156

DATE: 22 Sep 22

CLOSING DATE: 06 Oct 22 (21:59 MDT)

POSITION TITLE, PARA LINE, MAXIMUM AUTHORIZED MILITARY GRADE AND MOS:
Assistant Operations Sergeant, PARA 104 LINE 17, E6, 18B

APPOINTMENT FACTORS: OFFICER() WARRANT OFFICER() ENLISTED(X)

LOCATION OF POSITION:

HHD, 5-19th SPECIAL FORCES GROUP BATTALION, 5049 FRONT RANGE PARKWAY, WATKINS, CO

WHO MAY APPLY:

Must be a current member of the CO National Guard within the grade(s) of E6 and E6.

AREA OF CONSIDERATION: This position is open to the grades of E6.

INSTRUCTIONS FOR APPLYING: The documents listed below **ARE THE ONLY AUTHORIZED** documents to be submitted. If any of the required documents are not reasonably available to you, a brief letter will be submitted citing the documents missing with a short explanation necessary to certify the soldier as eligible. **Failure to do so may result in a finding of ineligibility and may cause the applicant to lose consideration for this position.**

1. NGB 34-1 (dated 20131111) must be complete with original signature and memos (Must submit explanation memos for yes selections except for question #9 and #17).
2. Photocopy of last 3 NCOERs (Must submit memos for gaps in NCOERs and Service Members with DOR less than 3 years).
3. Certified Selection Board Copy Enlisted Record Brief (ERB)
4. NGB Form 23b, RPAM Statement (National Guard only).
5. Copy of all DD214's / NGB 22's showing all prior service.
6. Security Clearance Verification Memo
7. Medical Protection System Individual Medical Readiness (IMR) dated within the last 12 months.
8. DA 705 with HT/WT annotated. IAW HQDA EXORD 164-20, during the COVID-19 mitigation measures, a current passing APFT score and HT/WT is valid for use as the APFT and HT/WT requirement.
9. DA 5500 or 5501-R if applicant does not meet HT /WT standards.
10. Profiles must be attached if applicable. Pregnancy itself is not a disqualifier.

POSITION COMPATIBILITY REQUIREMENTS:

The individual(s) must qualify for and be placed in the following compatible MOS/AOC: 18B

MINIMUM APPOINTMENT REQUIREMENTS:

1. Must be 18 series MOS qualified.
2. Must possess a current Secret clearance.
3. PCS funds subject to availability.
4. AGR Soldiers on initial tours are stabilized for the first 18 months and are ineligible to apply for this position.
5. During the COVID-19 mitigation measures ALL application packets must be submitted online @ <https://ftsmcs.ngb.army.mil/Protected/Jobs>. Emailed packets will not be accepted, unless the applicant is deployed. If applicant is deployed make sure you annotate on subject line of email (DEPLOYED) name and announcement number. Deployed applicants should send application emails to ng.co.coarmg.list.agr@army.mil.

BRIEF JOB DESCRIPTION:

Readiness encompasses training, mobilization planning, supply, maintenance, and pay and personnel functions relating to the welfare of the soldiers and mission capability. The Readiness NCO will be involved in the day-to-day conduct and supervision of these functions and act as the commander's representative and spokesman in the daily operation of the unit to ensure the highest readiness status of the unit.

Responsible for supervising the successful accomplishment of all commander's objectives to include readiness, mobilization, administrative, and logistics tasks. Anticipates and recommends solutions for needs of the unit in all aspects of readiness and works closely with Battalion and Brigade full-time staff to achieve commander objectives.

Duties include:

Advises the commander on training, logistics, personnel and Unit mobilization readiness requirements and ensures that the unit develops, updates and maintains comprehensive mobilization plans. Reviews and implements mobilization directives and regulations. Obtains all required data for the unit status report and assists the commander in preparing readiness reports as prescribed in AR 220-1. The Readiness NCO supervises the duties performed by the unit's full-time administrative and logistics personnel. These include the duties of the unit supply NCO in maintaining property accountability, ensuring all required equipment is on hand or on valid requisition, scheduling all required inventories, audits and reconciliations, and maintenance activities. Supervises the development and monitoring of a comprehensive MOS qualification training program. Advises and assists the unit NCOs in implementation and conduct of supervised on-the-job training (SOJT) programs. Advises officer personnel on military education requirements and prepares applications for Army service schools and extension centers for them. Attends all unit training assemblies, additional training assemblies, and annual training periods. Provides assistance and guidance in the preparation for an execution of unit training and other mobilization readiness related activities. Ensures that preparatory visits are conducted as necessary to training sites to ensure availability of such sites and to procure training areas, ranges, training equipment, and other facilities required by the unit. Responsible for supervising the implementation and accomplishment of the Battalion Training Management System (BTMS) at company/detachment level. Furthermore, responsible for monitoring individual training records and keeping the commander

informed on the individual training status of the unit personnel. Supervises the overall operation of the full-time unit support staff. Responsible for ensuring that the commander's concept of operations for the full-time personnel is executed and for advising the commander and supervisory personnel on the status and efficiency of the full-time personnel. Works directly with the commander in monitoring the recruiting and retention activities of the unit. Is directly involved in the maintenance of strength and personnel readiness issues of the unit to include employer support and family programs.

SELECTING SUPERVISOR:

SGM Angel Garza, 720-250-2938, 719-646-9662

CONTACT INFO:

SFC Jose Carrera

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EQUAL OPPORTUNITY:

The Colorado National Guard is an Equal Employment Opportunity Employer. Soldiers and Airmen will not be accessed, classified, trained, promoted, or otherwise managed on the basis of race, color, religion, gender, national origin, or reprisal, except as the direct combat probability coding policy applies to women.