



**Colorado Air National Guard
Traditional
Position Announcement
COANG 26-112**



<https://coarng.joint.afpims.mil/Jobs/Air-Traditional/>

POSITION TITLE: Human Resources and Administration	AFSC: 3F071	OPEN DATE: 31-Mar-26	CLOSE DATE: 30-Apr-26
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UNIT OF ACTIVITY/DUTY LOCATION: 140th CSS Enterprise Buckley SFB, CO 80011	GRADE REQUIREMENT: Minimum: E5 Maximum: E6
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SELECTING SUPERVISOR: SMSgt Cynthia Mathis	VACANCY 114704134	PHYSICAL PROFILE: <i>(Officer N/A)</i> PULHES – 333233 X Factor – G ASVAB – 59 Admin
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AREAS OF CONSIDERATION

<input checked="" type="checkbox"/> Traditional	<input type="checkbox"/> Nationwide (Military eligible for membership in the COANG)
<input checked="" type="checkbox"/> Current COANG members	<input type="checkbox"/> Commissioning Opportunity
<input checked="" type="checkbox"/> Enlisted	<input type="checkbox"/> Officer

All applicants MUST meet the grade requirement and physical/medical requirements outlined

DUTIES AND RESPONSIBILITIES

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1. Refer to Air Force Enlisted Classification Directory (AFECD) for specific duties associated with this AFSC.

DUTIES and RESPONSIBILITIES (Cont'd):

SPECIALTY QUALIFICATIONS:

Position Requirements:

1. This position is located at Buckley Space Force Base, CO.
2. This position is part of the CSS Enterprise.
3. Must be TIG/TIS eligible for E6
4. IAW the current AFECD, Attachment 4, applicants must possess a MAGE ASVAB score of the following: Administrative- 59
5. This DSG announcement is in conjunction with AGR announcement #36-318 and only one member will be selected between the two.

APPLICATION PROCEDURES

Interested applicants who meet the eligibility criteria listed in this announcement may apply by submitting the below listed documents to the location below. Complete applications must be received no later than 2359 on or before the closing date.

Selecting officials have the right to hold package review boards prior to in-person interviews

Incomplete packages will not be considered for the position vacancy

1. Cover Letter identifying the position you are applying for.
2. Civilian or Military Resume.
3. CURRENT (w/in 90 days) Records Review RIP (available on vMPF via AF Portal).
4. CURRENT Points Credit Summary (available on vMPF via AF Portal).
5. CURRENT and PASSING Report of Individual Fitness (from myFitness)
6. Additional requirements:

Add any other documentation you want provided.

*****SUBMIT ELECTRONIC ONLY*****

QUESTIONS?

If you have any questions on package submission please send an email to the below email addresses. If you have any position related questions please contact the selecting supervisor.

E-MAIL APPLICATIONS TO MPS:

140.WG.HRO.AGR.Office.Org@us.af.mil

OR:

SUBMIT APPLICATIONS VIA

AMRDEC SAFE: <https://safe.apps.mil/>

140.WG.HRO.AGR.Office.Org@us.af.mil

REMARKS

Federal law prohibits the use of government postage for submission of applications.

THE COLORADO NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER

All applicants will be protected under Title VI of the Civil Rights Act of 1964. Eligible applicants will be considered without regard to race, age, religion, marital status, national origin, political affiliation or any other non-merit factor. Due to restrictions in assignment to certain units and AFSC/MOS some positions may have gender restrictions.