

Colorado Air National Guard **Traditional**

Position Announcement





POSITION TITLE:		AFSC:	OPEN DATE:	CLOSE DATE:	
Airfield Management		1C771	25-Apr-25	OPEN UNTIL FILLED	
UNIT OF ACTIVITY/DUTY LOCATION: 140 Operations Support Squadron Buckley SFB, CO 80011			GRADE REQUIREMENT: Minimum: E5 Maximum: E6		
SELECTING SUPERVISOR: VA	ACANCY	PHYSICAL PRO	FILE: (Officer N/A)		
SMSgt Andrew Onken 0114728	8334/0114728434	PULHES – 3332	233 X Factor – G A	ASVAB – G50	
AREAS OF CONSIDERATION					
Traditional Nations	wide (Military e	eligible for member	ship in the COANG)		
Current COANG members Commit	ssioning Oppor	tunity			
Enlisted Officer					
All applicants MUST meet the grade requirement and physical/medical requirements outlined					
DUTIES AND RESPONSIBILITIES					

DUTIES and RESPONSIBILITIES:

- Supervises, plans, schedules, organizes, and coordinates Airfield Management activities. Established work schedules and assigns appropriate duties as required. Manages and supervises Airfield Management training program. Establishes job performance standards and procedures for personnel they supervise.
- Provides for the use and control of facilities, equipment, supplies, and personnel allotted to Airfield Management. Requisitions and accounts for equipment, supplies and other assigned resources.
- Inspects and evaluates Airfield Management activities. Evaluates reports, administrative and statistical dated files that pertain to Airfield Management. Reviews Airfield Management procedures and recommends changes to increase efficiency and service.
- Reviews interprets, and enforces policies, instructions and directives pertaining to Airfield Management functions. Prepares operations directives and memorandums for Airfield Management activities. Establishes and manages base airfield driving program to include training, certification, and remedial action. Establishes procedures for controlling privately owned vehicles on the airfield.
- Performs daily airfield inspections to ensure a safe operational environment. Evaluates airfield activities to ensure compliance with established policies and directives. Identifies, reports, and corrects or mitigates inspection discrepancies. Coordinates and supervise airfield construction, repair, activities, facilities maintenance, and snow removal operations. Coordinates with appropriate agencies, such as air traffic control, civil engineers, security forces, and command posts, to ensure airfield activities are supported appropriately.
- Performs expeditionary Airfield Management function in support of USAF Agile Combat Support Concept of Operations for worldwide deployment of DoD aircraft.

DUTIES and RESPONSIBILITIES (Cont'd):	٦			
SPECIALTY QUALIFICATIONS:				
Must be a qualified 7 level in 1C7X1				
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APPLICATION PROCEDURES				

Interested applicants who meet the eligibility criteria listed in this announcement may apply by submitting the below listed documents to the location below. Complete applications must be received **no later than 2359 on or before the closing date**.

Selecting officials have the right to hold package review boards prior to in-person interviews

Incomplete packages will not be considered for the position vacancy

- 1. Cover Letter identifying the position you are applying for.
- 2. Civilian or Military Resume.
- 3. CURRENT (w/in 90 days) Records Review RIP (available on vMPF via AF Portal).
- 4. CURRENT Points Credit Summary (available on vMPF via AF Portal).
- 5. CURRENT and PASSING Report of Individual Fitness (from myFitness)
- 6. Additional requirements:

Add any other documentation you want provided.

SUBMIT ELECTRONIC ONLY

OUESTIONS?

If you have any questions on package submission please send an email to the below email addresses. If you have any position related questions please contact the selecting supervisor.

E-MAIL APPLICATIONS TO MPS:

140.WG.HRO.AGR.Office.Org@us.af.mil

OR:

SUBMIT APPLICATIONS VIA AMRDEC SAFE: https://safe.apps.mil/

140.WG.HRO.AGR.Office.Org@us.af.mil

REMARKS

Federal law prohibits the use of government postage for submission of applications.

THE COLORADO NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER

All applicants will be protected under Title VI of the Civil Rights Act of 1964. Eligible applicants will be considered without regard to race, age, religion, marital status, national origin, political affiliation or any other non-merit factor. Due to restrictions in assignment to certain units and AFSC/MOS some positions may have gender restrictions.