



# THE DISPATCH

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THE OFFICIAL NEWSLETTER OF THE COLORADO DEPT. OF MILITARY AND VETERANS AFFAIRS

## Preparing for the Launch of UKG Workforce Dimensions (a.k.a. the Artist Formerly Known as "Kronos"): A Guide for DMVA State Employees

*Parker White, DMVA Public Information Officer & Legislative Liaison*

The day has finally arrived! UKG Workforce Dimensions Go-Live is here, and we are excited to introduce this new system to streamline our timekeeping and scheduling processes at the DMVA. As we transition into UKG, we want to ensure a smooth and successful implementation for all employees.

If you have any question, please do not hesitate to send them to: [dmva\\_ukg\\_kronos@dmva.state.co.us](mailto:dmva_ukg_kronos@dmva.state.co.us)

### 1: Log in and Check Your Accruals and Schedules:

To kickstart your journey with UKG, the first step is to log in to the system. Please take a moment to access Kronos and check your accruals, which include your leave balance. This information is crucial for planning your time off and ensuring accurate record-keeping.

The URL is <https://soc-wfd.prd.mykronos.com>. You should have an email from HR with your employee ID and temporary password. If you do not, please contact your supervisor.

Additionally, it's essential to review your schedules in UKG. Most personnel in the department will have their 40-hour schedules already loaded into the system. However, if you need to modify your work schedule, coordinate with your supervisor to make the necessary adjustments.

### 2: Patience and Communication:

During the initial stages of the UKG implementation, we anticipate some challenges and issues that may arise. We appreciate your patience and understanding as we work through any access problems, supervisory relationship adjustments, and potential errors. Should you encounter any difficulties while using UKG, again, please do not hesitate to reach out to the email address below:

[DMVA\\_UKG\\_Kronos@dmva.state.co.us](mailto:DMVA_UKG_Kronos@dmva.state.co.us)

When contacting support, please attach a screenshot of the problem you're experiencing. Providing visual context greatly assists our team in coordinating with UKG to promptly resolve any issues.

### 3: June Adjustments

Beginning with June, all timecards will be adjusted and completed within the UKG system. This shift marks a significant improvement in our timekeeping processes, allowing for better efficiency and streamlined record-keeping.

### 4: Leveraging the Benefits of UKG Dimensions:

As we embark on this new chapter with UKG, it's crucial to understand the benefits it brings to our organization. The system's advanced capabilities will streamline our timekeeping processes, improve accuracy, and enhance overall productivity.

UKG will provide better visibility into schedules, leave balances, and other important aspects of our workforce management.

By embracing UKG, we are embracing efficiency and accuracy. Let us make the most of this system to optimize our work processes and ensure the smooth functioning of the DMVA.

In conclusion, the launch of UKG marks an exciting milestone in our journey towards enhanced timekeeping and scheduling at the DMVA. By following the steps outlined in this article and leveraging the provided resources, you will be well-prepared to make a smooth and effective transition to UKG.

If you want to learn more about using the system, please visit the UKG Dimensions Workforce Management Learning Resources Page at: <https://library.ukg.com/prebuilt/ResourcePages/Dimensions/DimensionsLearningResources-enUS.html#accruals>

Additionally, our staff is working on updating our UKG information Page at: <https://dmvacolorado.sharepoint.com/SitePages/Time.aspx>

We will also be sending out Email tutorials for those who may not be able to access our SharePoint page.

## Upcoming Employee Awareness

- The DMVA now has a Virtual Suggestion Box! If you have any ideas on how the DMVA can be better, both internally and externally, please place a submission into the virtual suggestion box linked below:  

[www.dmva.colorado.gov/virtual-suggestion-box](http://www.dmva.colorado.gov/virtual-suggestion-box)
- All permanent State classified and non-classified employees in the Executive Branch, including employees in the State Patrol classes hired prior to July 1, 2023 will receive a pay increase of five percent (5%).
- Starting July 1, employees will have the option of switching to biweekly pay.
- FAMLI program premium payments began on Jan. 1, 2023, and since that time, the State covered the full premium for State employees for the first half of this calendar year. With the passage of Senate Bill 23-234 on April 12, employees must now pay their share of the FAMLI premium at 0.45% as a payroll deduction beginning July 1, 2023.
- Starting July 1, all employees will receive mailed pay stubs, if you would like to opt out of physical pay stub getting mailed to you please contact your supervisor.
- As a reminder of the yearly pay date shift, employees who are paid monthly will be paid on **July 3**, rather than June 30. Once we transition to the new fiscal year, we will return to the regular, last-working-day-of-the-month cadence.
- Pursuant to C.R.S. 24-11-101, Governor Polis authorized a governor’s holiday for permanent State employees. State offices will be closed Monday, July 3 in addition to the Fourth of July holiday. All permanent State employees will receive eight (8) hours of administrative leave (prorated for part-time) for the governor’s holiday. For those individuals on the 4x10 schedule, you will have Friday, June 30 through Tuesday, July 4 off. If you are on the 4x10 schedule, remember the week on June 26 to June 29, you need to reflect you worked 32 hours in that week with a combination of hours worked or use of annual or use of both annual and worked hours. For the week of July 5 through July 7, you must reflect total hours of 24.

## Job Listings

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| <ul style="list-style-type: none"> <li>- <b>Chief Financial Officer, (Internal Announcement [Promotional Jobs])</b><br/><i>Arapahoe County CO</i></li> <li>- <b>Air National Guard Patrol Officer I,</b><br/><i>Greeley, CO</i></li> <li>- <b>Airfield and Facility Ground Maintenance,</b><br/><i>Arapahoe County, CO</i></li> <li>- <b>Equipment Mechanic II,</b><br/><i>Arapahoe County, CO</i></li> <li>- <b>Facility Craftsman at Fort Carson,</b><br/><i>Colorado Springs, CO</i></li> </ul> | <ul style="list-style-type: none"> <li>- <b>Facility Craftsman at Fort Lupton,</b><br/><i>Weld County, CO</i></li> <li>- <b>General Laborer I at Buckley Space Force Base,</b><br/><i>Aurora, CO</i></li> <li>- <b>Licensed Electrician,</b><br/><i>Arapahoe County, CO</i></li> <li>- <b>Mechanical Engineer,</b><br/><i>Arapahoe County, CO</i></li> <li>- <b>Payroll Accountant,</b><br/><i>Arapahoe County, CO</i></li> </ul> | <ul style="list-style-type: none"> <li>- <b>Pipe Mechanic II,</b><br/><i>Arapahoe County, CO</i></li> <li>- <b>Pipe Mechanic Trades II,</b><br/><i>Denver, CO</i></li> <li>- <b>State Maintenance Technician,</b><br/><i>Colorado Springs</i></li> <li>- <b>State Maintenance Tech II Army,</b><br/><i>Buckley, Arapahoe County CO</i></li> <li>- <b>Transportation Maintenance Work Leader,</b><br/><i>Arapahoe County, CO</i></li> </ul> |
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## A dedication to safety

*Parker White, DMVA Public Information Officer & Legislative Liaison*

In the bustling world of aviation, where precision and safety are paramount, there are unsung heroes working diligently behind the scenes to ensure the smooth flow of air traffic. One such individual is Jeffery French, a dedicated state employee and air traffic controller with the DMVA (Department of Military and Veterans Affairs). Jeffery's unwavering commitment to safety and his exceptional skills have made him an indispensable asset to the aviation community. In this article, we delve into Jeffery's journey and highlight the critical role he plays in keeping our skies safe.

French started with the DMVA in December of 2021. His career in Aviation began as an air traffic controller (ATC) for the Air Force where he served for 6 years in MacDill Air Force Base Florida. French moved to Denver after getting out and began work as an air traffic controller at DIA. Shortly after taking that job he moved over to the DMVA where he has been ever since.

He grew up in Bloomington, Indiana as a military child. French's father was in the Army and met his mother while deployed to Panama. French was born there.

French joined the Air Force out of high school because he had a passion for aviation. When his recruiter presented him with being an ATC, he jumped all over it.

"No day being a controller is the same. It's a dynamic job where every day is a new operation."

Air traffic control isn't French's only skill, however.

Recently, the 140<sup>th</sup> Wing did a design contest for the 100<sup>th</sup> anniversary of flight in Colorado. French created and submitted a design for the painted commemorative F-16. Of all the submissions, his design was selected. After being selected, he was also hands on with the painting of the aircraft.

French didn't have a background in painting and design prior.

"This was the first time I took a vision of something and put it into practice."

His wife egged him on, and he earned an incentive flight in an F-16.

"Passion of aviation drove me; I love flying and it's definitely going to be a career I retire from."



French's design painted F-16 flies during the 100<sup>th</sup> anniversary of aviation in Colorado

Outside of work, French spends his time with his wife of 8 years. They enjoy hiking, camping, and all things outdoors. But also sitting down and playing some video games and relaxing with friends.

An amateur chef, he has a passion for cooking things from scratch. French and his wife often go to restaurants, try new meals, and then enjoy learning how to replicate them at home. His mother was a native Panamanian and he grew up around a culture of cooking.

"Everyone has to eat. There's nothing like sitting around a table and enjoying the things you made, along with your family."

## Past Events

### Division of Veteran Affairs:

- The State Legislative Session ended on May 8.
- With the signing of the Long Bill, the Division of Veterans Affairs added 8 new FTE across multiple areas. These positions will begin being filled in July.
- Deputy Executive Director of the DMVA U.S. Air Force Brig. Gen. Michael Bruno spoke at the Broomfield Memorial Day Ceremony in Broomfield, CO on May 29.

### Civil Air Patrol:

- Approximately 80 cadets and 40 senior members participated in the first cadet-oriented search and rescue exercise of the summer season at Meadow Lake Airport, Peyton, May 5-7. The cadets learned ground SAR skills as well as work at various Incident Command Post positions.

### CO National Guard:

- The Wing celebrated the 100th anniversary of aviation in Colorado by hosting a family day for its members on May 7.
- The 140th Wing will conducted change of command and change of responsibility ceremonies for the current command team May 6. Incoming Commander U.S. Air Force Col. Jeremiah (Weed) Tucker succeeded U.S. Air Force Col. Christopher (Wedge) Southard, and Command Chief Master Sgt. Edward Hauschild relinquished responsibility to Chief Master Sgt. Byron Phillips.

## Upcoming Events

### Division of Veteran Affairs:

- Members of the DVA will attend the National Association of County Veteran Service Officers Training Conference in Madison, Wisconsin, June 4-8.
- Denver DVA will host the 2024 NACVSO Training Conference, June 2-6, 2024.

### Civil Air Patrol:

- The Colorado Cadet Summer Encampment will have approximately 100 cadets attending at the USAFA Preparatory School, June 5. Cadets will learn and prepare to lead 120 student cadets that will arrive June 9. The goal of encampment is for the cadets to develop leadership skills; learn about aviation, space and technology; experience a military environment; and live CAP's core values.

### CO National Guard:

- Members from the Colorado Air National Guard will participate in German Air Defender, June 1-23. German Air Defender will integrate U.S. and NATO aircraft to role-play in real world scenarios. 26 nations will participate in this exercise.
- Approximately 20 members from the Colorado Air National Guard, including the 140th Communications Flight, 233rd Space Communications Squadron, and 138th Space Control Squadron, will participate in the Cyber Shield Exercise June 2-16.

