

# SF 52 VACANCY REQUEST CHECKLIST

Supervisor Name (Last, First):

Rank:

Supervisor Phone:

email:

---

Position Title (from FTMD):

**UMD** Position #:

Rank Min:

Rank Max:

Para #:

Line #:

Position Status:

Permanent

Indefinite (May convert to Permanent without further competition)

Indefinite (must compete again to convert to Permanent)

CHECK ALL CATEGORIES THAT APPLY:

Air

Army

Enlisted

Officer

Warrant officer

Area of Consideration – only check boxes that apply:

CONG Technicians Only

Current CONG Members Only

Nationwide

Position is Supervisory Yes:

No:

If Nationwide:

Those eligible to transfer

Those eligible to enlist

Level of Security Clearance Required (If any): \_\_\_\_\_

Compatible with [AFSC / MOS]:

Restricted to [AFSC / MOS]:

**Advertise concurrently as AGR (permanent positions only) (COANG Only)**

Indefinite Position (May become permanent without further competition)

Target Grade (Promotion potential)

Enlisted applicants may apply and be voluntarily reduced by one military grade

Able to obtain AFSC / MOS within one year of hire

Preferred Qualifications (if any, must be approved by HRO):